



**SKATE AUSTRALIA Inc**  
**COMMISSIONED ARTISTIC OFFICIALS' COMMITTEE**  
*Chair –Pat Wallace*

**COMMISSIONED ARTISTIC OFFICIALS' COMMITTEE**  
**MINUTES 2023 ANNUAL MEETING**  
**3 DECEMBER 2022 - VIA ZOOM**  
*(WA 8.00 am, QLD 10.00 am, SA 10.30 am, NSW and VIC 11.00 am)*

Item	Details	Action				
		By Whom	By When			
1.	<p><b>Opening and welcome</b></p> <p>Meeting opened 8.05am WA time.</p> <p>Pat thanked everybody for attending.</p>					
2.	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%; vertical-align: top;"> <p><b>Rollcall and apologies</b></p> <p><b>Attendees</b>  Pat Wallace – Chair  Karen Aronis – CE Dance, Free Dance and Training Co-Ordinator  Erin Ascenzo – CE Precision, Show and Quartet  Jasmin Ball – CE Calculators, EMs and DOs  Briony Beckett – CE Free Skating and Pairs  Larree Bond – CAOC Chair WA  Susan Brooks – CE Figures</p> </td> <td style="width: 33%; vertical-align: top;"> <p><b>Attendees</b>  Carly Bryant – CAOC Chair SA  Lyn Cole – CE Referees  Anne Edwards  Michelle Evans – CAOC Chair QLD  Lisa Gilchrist  Carol Herbert  Leah Herbert  Cheryl Jackson  Helen Lloyd-Jones – State VP QLD</p> </td> <td style="width: 33%; vertical-align: top;"> <p><b>Attendees</b>  Brenda Zetzmann – State VP VIC  Melanie Mackie  Carmen Michal  Alex Mulvey – CAOC Chair NSW  Di Palmer  Victoria Reynolds  Pam Young – AATC Chair</p> </td> </tr> </table>	<p><b>Rollcall and apologies</b></p> <p><b>Attendees</b>  Pat Wallace – Chair  Karen Aronis – CE Dance, Free Dance and Training Co-Ordinator  Erin Ascenzo – CE Precision, Show and Quartet  Jasmin Ball – CE Calculators, EMs and DOs  Briony Beckett – CE Free Skating and Pairs  Larree Bond – CAOC Chair WA  Susan Brooks – CE Figures</p>	<p><b>Attendees</b>  Carly Bryant – CAOC Chair SA  Lyn Cole – CE Referees  Anne Edwards  Michelle Evans – CAOC Chair QLD  Lisa Gilchrist  Carol Herbert  Leah Herbert  Cheryl Jackson  Helen Lloyd-Jones – State VP QLD</p>	<p><b>Attendees</b>  Brenda Zetzmann – State VP VIC  Melanie Mackie  Carmen Michal  Alex Mulvey – CAOC Chair NSW  Di Palmer  Victoria Reynolds  Pam Young – AATC Chair</p>	<p><b>Apologies</b>  Sharyn Harris  Anita Hunt  Seona Martin  Tricia Winter</p>	
<p><b>Rollcall and apologies</b></p> <p><b>Attendees</b>  Pat Wallace – Chair  Karen Aronis – CE Dance, Free Dance and Training Co-Ordinator  Erin Ascenzo – CE Precision, Show and Quartet  Jasmin Ball – CE Calculators, EMs and DOs  Briony Beckett – CE Free Skating and Pairs  Larree Bond – CAOC Chair WA  Susan Brooks – CE Figures</p>	<p><b>Attendees</b>  Carly Bryant – CAOC Chair SA  Lyn Cole – CE Referees  Anne Edwards  Michelle Evans – CAOC Chair QLD  Lisa Gilchrist  Carol Herbert  Leah Herbert  Cheryl Jackson  Helen Lloyd-Jones – State VP QLD</p>	<p><b>Attendees</b>  Brenda Zetzmann – State VP VIC  Melanie Mackie  Carmen Michal  Alex Mulvey – CAOC Chair NSW  Di Palmer  Victoria Reynolds  Pam Young – AATC Chair</p>				
3.	<p><b>Confirmation of Minutes 2022 AGM</b></p> <p>The Minutes of the 2022 AGM zoom meeting were circulated.</p> <p>Resolved that the minutes of the 2022 AGM be received and accepted as a true record of the meeting. Moved Karen Aronis. Seconded Lyn Cole.</p>					



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	<p>All in agreement.</p> <p>Minutes taken as read and approved.</p> <p><b>Matters arising</b> None.</p>		
4.	<p><b>Chair's report</b></p> <p>Chairperson's report has been circulated.</p> <p>Pat Wallace moved that the report be taken as read and approved.</p> <p>Pat has received 5 new commissions in the last 48 hours Emma Garonski and Alex Hull (WA Bronze Dance), Brandon Sharp (NSW Bronze Dance), Mellissa Smith (QLD Bronze Dance), Victoria Reynolds (VIC Gold Figures).</p> <p>Pat congratulated the following officials who successfully completed World Skate ATC International Commissions            Briony Beckett - International Dance and DO Commission            Karen Aronis - International TS Dance            Alicia Brown - International Free Skating            Carly Bryant - International DO</p> <p>And all officials on the excellent standard and collegiate attitude at the 2023 Australian Championship.</p> <p>Pat Wallace moved that her report be accepted.</p> <p>Seconded Karen Aronis</p>		



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	No discussion.		
<b>5.</b>	<b>Chief Examiner's reports</b>		
(a)	<p><i>Dance and Free Dance</i></p> <p>Received 04/12/2023. Karen uploaded her reports into the chat and apologised for not having reports through on time.</p> <p>Congratulations to Briony Beckett for achieving International Dance commission.</p> <p>Gold Dance commissions achieved this year – Larree Bond, Carol Herbert, Michelle Evans who are instrumental in mentoring officials coming through.</p> <p>Report lists those who've achieved commissions since July 2022.</p> <p>Need to remember that our Bronze level officials are depleted when officials gain higher level commissions, so we need to continue to develop new officials.</p> <p>Karen is not nominating for the position of CE Dance and Free Dance. Has been in this role since 2005 and she will continue to provide assistance and advice to Larree Bond, the new chief examiner for dance.</p> <p>Karen thanked Pat, Pam and Seona for their support and asked that her report be accepted.</p> <p>Seconded Brenda Zetzmann.</p>		



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	<p>Pat thanked Karen for the years that she has fulfilled this role taking it to a new level. Pat congratulated Karen for the work she's done with Larree over the last 2 years preparing her for the position.</p> <p>Everybody thanked Karen for the work she's done.</p>		
<b>(b)</b>	<p><i>Event Managers and Data Operators</i></p> <p>The commissioning process has been finalised and is available to those who would like to proceed to the exam phase.</p> <p>Moved report be accepted.            Seconded Pam Young.</p> <p>Pat thanked Jas for the job she has done, and acknowledged the work done in the background putting together documents, particularly the Australian Championships requirements.</p> <p>No discussion.</p>		
<b>(c)</b>	<p><i>Figures</i></p> <p>Susan asked for report to be accepted. Victoria Reynold's gold commission was confirmed last night. Susan had a discussion with Nicola about the future assessment of figures. For the time being we will stay with the White System but a RollArt system is being developed for Figures.</p> <p><b>Amendments</b>            Samantha Gutherern-Goss and Victoria Reynolds Gold Figures were not new applications.</p>		



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	<p>Commissions begun in 2023 Jessica Pettiford is missing from the list. Alex will check with Jessica for the paperwork. Confirm application bronze Figures and bronze Free Skating received by National Chair on 14 October 2022 and forwarded to CE same day</p> <p>Seconded Anne Edwards.</p>		
<b>(d)</b>	<p><i>Free Skating and Pairs</i></p> <p>Report was circulated. Nothing to add.</p> <p>Briony moved that her report is accepted.</p> <p>Seconded Lyn Cole.</p> <p>No discussion.</p>		
<b>(e)</b>	<p><i>Precision and Show</i></p> <p>Report was circulated. Nothing to add.</p> <p>Erin moved that her report is accepted.</p> <p>Seconded Susan Brooks.</p> <p>Pat said it was an excellent and positive report indicating that precision is moving ahead. It is suggested that people access the World Skate Academy sessions for Precision and Quartet as material is very good and being able to access the sessions for a period of 3 months is a great value add.</p> <p>No further discussion.</p>		



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<b>(f)</b>	<i>Referees</i>	<p>Report was not circulated. Lyn will forward her report to Pat for circulation.</p> <p>Lyn Cole noted that this role is no longer an examining role – this is done as part of the individual disciplines. It's good to see that some of the newer Judges have stepped straight into the Referee's role within their disciplines. They need to be 18, but if they're younger than that, they can do training until they turn 18. Lyn encourages the State Panels to roster people on as Referee to help to progress this.</p> <p>There have been a lot of costume questions throughout the year and there will be changes coming in 2024 so people are advised to refer to WSK ATC general rules for clarification.</p> <p>Lyn has been asked for a “summary” document on the Referee's role but it's not practical to create such a document as WSK ATC rules change frequently. She encourages everybody to become familiar with the World Skate manuals for each discipline view World Skate manuals <a href="#">here</a>.</p> <p>Lyn moved that her report be accepted.</p> <p>Seconded Susan Brooks.</p>		
<b>(g)</b>	<i>Training Co-Ordinator</i>	<p>Report was not circulated.</p> <p>Karen hasn't done a lot of training this year but there's been a lot of training through World Skate.</p>		



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	<p>World Skate training is listed in the report.</p> <p>Australia had 9 officials and coaches at the World Skate seminar in Venice in November.</p> <p>World Skate Academy is planned for early 2024.</p> <p>December - Bronze, Silver and Gold dance courses. Further TS courses are being developed, but this is dependent on the time available to create the content.</p> <p>Lisa Gilchrist is going to help Susan and Jas to get the courses into Moodle. If anybody can offer assistance, that would be appreciated because it's a huge task for Lisa on her own.</p> <p>It became apparent in Venice that Australia is one of the few countries who have training courses available for their officials.</p> <p>Karen is not nominating as CE for Dance but is going to remain in the Training Co-Ordinator role.</p> <p>Asked that her report be accepted. Seconded Carly Bryant.</p> <p>Pat noted that it was an excellent report and that it's important that the CEs work together sharing issues and solutions. It's important that we continue with our training programs.</p>		



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<b>6.</b>	<b>State CAOC Chairpersons' reports</b>		
<b>(a)</b>	<i>New South Wales</i> Report was circulated.  Alex moved that her report be accepted.  Seconded Lisa Gilchrist.  No discussion.		
<b>(b)</b>	<i>Queensland</i> Report was not circulated.  Michelle will forward her report.  Michelle thanked Karen, Seona, Larree, Andrew and Laura who officiated at the Queensland State Championships. It is always difficult getting enough officials.  Michelle moved that her report be accepted.  Seconded Anne Edwards.  Pat thanked Lyn for the work she has done with the Bronze Dance commissions in Queensland.		
<b>(c)</b>	<i>South Australia</i> Report was circulated.		





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	<p>Carly congratulated Melanie and Kristen on achieving bronze judging commissions in Free Skating. Carmen and Melanie have applied for silver Free Skating and TS commissions.</p> <p>Alicia Brown was thanked for her assistance in officiating and mentoring duties and congratulated on gaining her Gold Free Skating Commission.</p> <p>Carly moved that her report be accepted.</p> <p>Seconded Lisa Gilchrist.</p> <p>No discussion.</p>			
<b>(d)</b>	<i>Victoria</i>	<p>Report was circulated.</p> <p>Changes – November should be December. Addition of Victoria's Gold Figure commission.</p> <p>Lisa moved that her report be accepted.</p> <p>Seconded Erin Ascenzo.</p> <p>No discussion.</p>		
<b>(e)</b>	<i>Western Australia</i>	<p>Report was circulated.</p> <p>Addition – in the last week Di Palmer resigned as Event Manager and Calculator. Larree thanked Di for the work she's done, she has</p>		



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	<p>been a great asset. Di has been working with a team to take over the EM tasks.</p> <p>No further additions.</p> <p>Larree moved that her report be accepted.</p> <p>Seconded Anne Edwards.</p> <p>Jas thanked Di for her work over many years.</p> <p>No discussion.</p>			
7.	<b>AATC Chairperson's Report</b>	<p>Pam Young moved that her report be accepted. Seconded Lyn Cole.</p> <p>Thanked all Officials who give so much of their time to everything they do.</p> <p>Pat thanked Pam for her work and dedication to the position.</p> <p>No discussion.</p>		
8.	<b>Notices of Motion for Ratification</b>	<p>Video review when there are only 2 Judges available for Silver and Gold tests.</p> <p>Pat asked Brenda to put together a document and/or presentation via zoom on how they created the video for remote review to share with State Panels.</p>		



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	<p>Announcements were made as skaters entered the floor, test to be skated, dance to be skated and when the test was completed and the skater left the floor. Video footage was continuous with the skater in view for the entire test including time between dances.</p> <p>The only problem was the background of the rink was black, and one of the skaters had a black leotard and black tights and it was difficult to review.</p> <p>The one time that this has been used was very successful and worked well.</p>		
(a)	<p><i>Reciprocal value Bronze Couples and Solo Dance Proficiency Tests</i></p> <p>Brenda moved this motion. Seconded Karen Aronis.</p> <p>Victoria had some issues where skaters have done Couples tests in the past and are now Solo skaters. They wish to continue proficiency tests and would like a transition from Couples to Solo at bronze bar level so that they don't have to start at Solo 1.</p> <p>The Australian Solo Dance Manual No 3 Edition 28 – Page 19 – records that skaters with Bronze Medal Couples Dance may start Solo Dance tests at 1<sup>st</sup> silver bar, and those who have Silver Medal to may start Solo Dance tests at 1<sup>st</sup> Gold Bar.</p> <p><b>Discussion</b>  This motion is only to go from Couples to Solo and not solo to couples.</p>		



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	<p>The motion applies to Bronze tests only as there is already provision in our rules for skaters with bronze medal Couples Dance to progress to 1<sup>st</sup> silver bar.</p> <p>Lyn noted that skating as a Couple is very different from skating Solo. Skaters can use the skill of the partner to disguise their difficulty in keeping time and laying down the pattern. It follows that it doesn't mean that somebody who can do Couples 1, 2 and 3 is necessarily competent at Solo Dance test 1, 2 and 3. If the skater can't keep in time or lay the pattern on the floor they will fail the first solo test they attempt.</p> <p>Jas thinks that Couples and Solo are 2 different disciplines and no cross over should apply.</p> <p>The Solo Dance Manual already states that a skater who has Bronze Medal Couples can start at 1<sup>st</sup> Silver Bar Solo so precedent is set.</p> <p>The motion needs to be amended to delete the last line in the table. Moved Karen Aronis. Seconded Erin Ascenzo.</p> <p>Amended motion (less the last line of the table see attached amended section 5 solo dance manual) – moved by Brenda Zetzmann. Seconded Susan Brooks.</p> <p>Motion passed by majority.</p>		



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(b)	<p><i>Use of video – proficiency test judging – addition for remote areas</i></p> <p>Tricia Winter isn't able to attend this meeting. There is only 1 club in Townsville. Tricia is the only Official and she's also the coach.</p> <p>Suggestion is for centres 300 kms or more from the nearest Judges, it will be possible to run Bronze tests provided there is 1 experienced Silver Judge for each discipline on site, and Judges 2 and 3 must be commissioned at least at Bronze level. There could be teams of Judges 2 and 3 to share the workload.</p> <p>Lyn Cole was in Townsville a couple of weeks ago. It's very expensive to bring 3 officials in so something like this and Lyn moved this motion.</p> <p>Seconded Michelle Evans.</p> <p>Helen Lloyd-Jones put a note in chat. Have you considered video people who would be capable of being effective. It will be with iPads in the same way that it's been done in Victoria. Video operator doesn't need knowledge of skating as video capture is of the whole skater, the skill can be learnt. If the Video isn't adequate the assessment can't go ahead.</p> <p>The Judge on site must be at least Silver to ensure that whoever is doing this task is familiar with the rules and protects the integrity of the proficiency tests program.</p> <p>Lisa Gilchrist - Resolution 1.1(f) – should be role names, rather than people's names. Should be CAOC Chair instead of Pat. Briony needed to set it up so that it can be controlled as to who looks at the video and how many times it's reviewed. Should be National CAOC</p>		



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	<p>Chair and nominated Technical IT Assistant appointed by the National CAOC Chair.</p> <p>Resolution 2 – name needs to be changed to Technical IT Assistant.</p> <p>Section 3 – a link is sent rather than the video. Briony has written instructions on how to do this.</p> <p>Everybody agrees with this motion with these changes noted.</p> <p>The meeting accepted that the existing resolution from 2022 should be amended at this meeting to reflect generic terminology for National CAOC Chair and technical IT assistant.</p> <p>For clarification the motion for special consideration for test in remote areas applies to Bronze tests only. Silver and Gold tests must have a minimum of 2 Judges on site.</p> <p>See attached document for the regulations for remote assessment of proficiency tests.</p> <p>Moved Lyn Cole. Seconded Lisa Gilchrist.</p> <p>Procedure for remote assessment of proficiency tests will be reviewed at the next AGM and adjusted as needed.</p> <p>It is expected that clubs in remote areas start to train bronze judges using available online courses and the opportunity for practical sessions using silver judge at tests centres.</p>		



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	<p>Next time somebody travels to remote areas, it would be good to allow time for an informal chat to try to encourage more Officials. On-line training is available, so those in remote areas will have access to the training courses.</p> <p>Everybody agreed.</p>		
<b>9.</b>	<p><b>Australian Championships Requirements 2024</b></p> <p>Have been circularised. Feedback has been received.</p> <p>Inline Masters Free Skating has been included as a category. No motion has been received to allow this.</p> <p>Everybody agreed to retain this event and put it to the AATC for inclusion.</p> <p>Pam is happy for this to happen.</p> <p>Nationals Requirements for 2024 accepted moved Jasmin Ball. Seconded Larree Bond.</p> <p>Everybody in agreement.</p>		
<b>10.</b>	<p><b>AATC Agenda</b></p> <p>There is a motion from Queensland as to the number of people who can be nominated from each State to match the number of skaters who can be allowed to be nominated for Oceanias and/or Pacific Cup in International grades because the International grades allow 7 skaters to be nominated.</p>		



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	The meeting asked Pat to support this motion for Cadet, Youth, Junior and Senior only.		
<b>11.</b>	<p><b>Oceania and Pacific Cup Competition 2024</b></p> <p>The dates for these competitions had to be changed because of WSK ATC directive – Oceania/Pacific Cup will now to be in June in New Plymouth in New Zealand. This causes an issue for us for selection and proximity to the dates of the Australian Championship.</p> <p>A survey has been circulated for skaters to complete in relation to their intentions to competing in 2024. This closes at midnight tonight. We've had 103 responses so far.</p> <p>There is an expectation that skaters compete at Nationals if they compete at Oceania and/or Pacific Cup.</p> <p>It may impact on availability for Officials because they may have difficulty getting time off work.</p> <p>It may also impact skaters training for Nationals where their coaches are away at Oceania/Pacific Cup.</p> <p>This is information only – we don't have a choice to change the dates.</p> <p>Further discussion at AATC and Oceania Continental area is required as we need to amend our future skating calendar to accommodate dates fixed by World Skate.</p>		





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<b>12.</b>	<b>Other World Skate Matters and Events</b>		
(a)	<p><i>World Series Competition 2024</i></p> <p>The final has been cancelled for 2024. The series will consist only of the two Cups. Scheduled dates for Brazilia 2 to 14 April, Trieste 20 to 26 May.</p> <p>Australia can't afford to run a Cup in 2024.</p>		
(b)	<p><i>World Skate Games 2024</i></p> <p>1 to 15 September 2024 in multiple locations in Italy. Possibly the north for Artistic, but no concrete information is yet available.</p> <p>We will be in the same position of having to choose whether we send men or ladies for Junior and Senior for Worlds, but we will be able to send both men and ladies for World Series.</p> <p>Pam will have this kind of information from people who've completed the survey – generally the top 3 for each event. Pam is working on the list now. If people haven't completed the survey, they will not be considered.</p>		
(c)	<p><i>Notes from World Skate ATC National Federation Meeting</i></p> <p>This is for information only.</p>		
<b>13.</b>	<b>Election of Chief Examiners for 2 years 2024-2025</b>		
(a)	<p><i>EM/DO/Calculators</i></p> <p>Nomination received by Jasmin Ball by the due date. No other nominations were received. Jasmin accepted the nomination and is elected.</p>		



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(b)	<i>Dance</i> Nomination received by Larree Bond. This was received 4 days after the due date. No further nominations were received from the floor. Larree is elected.		
(c)	<i>Figures</i> No nomination was received. Susan Brooks nominated by Jasmin Ball. Seconded by Michelle Evans. Susan accepted the nomination. No further nominations were received. Susan is elected.		
(d)	<i>Free Skating and Pairs</i> No nomination was received. Karen Aronis nominated Briony Beckett. Seconded by Susan Brooks. No other nominations were received. Briony accepted the nomination. Briony is elected.		
(e)	<i>Precision</i> Nomination was received by Erin Ascenzo by the due date. Erin accepted the nomination and is elected.		
(f)	<i>Referees</i> Nomination was received by Lyn Cole by the due date. Lyn accepted the nomination and is elected.		
14.	<b>Urgent General Business</b> Karen reminded everybody to use the CEDance email address, which will go to Larree now.		
15.	<b>Next Meeting</b> After World Skate Games in 2024.		
16.	<b>Meeting Closure</b> The meeting was declared closed at 10.07am WA time.		



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	Pat thanked everybody for their attendance and contribution and for all the work done throughout the year. It's a really good co-operative group.		

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**Patricia Wallace**

**National CAOC Chairperson**